

SCKMEA Board Meeting Minutes

Saturday, July 24, 2021 via ZOOM

MEMBERS PRESENT: Greg Bergman, James Hollingsworth, Gretchen Bixler, Alex McMahon, Kathy House, Jordan Brown, Amy Ives, Ron Chronister, Troy Johnson, Jayme Hayes, Aaron Tschetter

APPROVAL OF MINUTES:

1. **MOTION** to approve minutes with no changes.
 - a. **MOTION:** Amy Ives
 - i. Second - Jordan Brown
 - b. *Motion passed*

PRESIDENT'S REPORT:

- President Bergman reported that the KMEA board met in person for the June Board meeting.
- Locations and dates of all SCKMEA events (events and dates listed at the end of the minutes).
 - **SCKMEA KICK-OFF EVENT:** Newton HS, AUGUST 28 @ 10:00 am
 - New teacher event
 - BOARD MEETING following event
- ALL 2021-22 SCKMEA EVENTS ARE SCHEDULED TO BE LIVE AND IN PERSON, following the Covid-19 mitigation guidelines from each event location and the NFHS.
- We will be holding SCKMEA Chair-Elect elections in the fall of 2021 (see proposed nominees at the end of the document).

BOARD REPORTS: all chairs, who were present, gave reports regarding clinician contract status and discussed logistics for November 6 event at Goddard-Eisenhower High School.

- **EXECUTIVE DIRECTOR:** Larry Brownlee (sent in Financial Report)
 - Beginning Balance. \$27,064.97
 - Ending Balance. \$27,216.68
 - Net Gain. \$151.71
 - We also have \$20,000 in a CD.
 - Net worth is \$47,216.68.
 - New Laptop for the district, along with Quickn update will be purchased this fall.
 - All 2020 contracted clinicians and accompanists were paid half of their contract due to no in-person events.
- **MENTORING:** Gretchen Bixler/Ron Chronister
 - Calendar of events for new teachers - https://docs.google.com/document/d/1T-LPbSy_EjmBSc54h54v2HaxC_WCqHddmBca-gbqql_s/edit?usp=sharing
 - WE ASK that time be set aside for new teachers at each SCKMEA event – just a chance to connect...no significant time needed.
 - Need NAMES AND CONTACT info for all new teachers in the area – send to Ron, Gretchen and Troy Johnson
- **ADVOCACY: VACANT**
 - Please send suggestions of personnel ideas to President Bergman

- **ELEM. CHOIR:** Amy Ives
 - OCT 23 – WSU Metroplex
 - Aaron Williams and Lauren Hirsh – Clinicians
 - We will adhere to Covid mitigation set in Metroplex expectations
- **MS BAND:** Jayme ??????
 - Johannah Cox – Clinician
 - Grades 6-8
 - Need to develop an instrumentation roster based on repertoire, size of rehearsal/performance location and Covid mitigation
 - Future discussion: survey to membership about auditioning winds for honor band
- **MS CHOIR:** New GUY
 - Matt Webber – clinician
 - CO-CHAIR position is VACANT
 - Grades 6-8
- **HS JAZZ:** Jordan Brown
 - Auditions at Eisenhower High School – OCTOBER 6
 - Clinicians have changed and are in process of securing contracts
 - Auditions will be different to be consistent with All-State audition expectations
- **HS BAND:** Alex McMahon
 - Travis Keller, Mulvane HS – suggested assistant (must be elected)
 - Alex Wimmer – 1234A Clinician
 - Avian Bear – 56A Clinician
 - Will need WIFI for auditions on November 6 at EHS
- **HS CHOIR:** chairs not present; GBIX shared confirmed info
 - Clinicians secured
 - Accompanists secured
 - Discussing electronic judging format
- **HS ORCHESTRA:** Kathy House
 - Pam Lawson, Eisenhower HS - suggested assistant (must be elected)
 - Allison Mays, clinician
 - New audition excerpt rotation
- **WEBMASTER:** Troy Johnson
 - Working on District Level Email groups
 - New Teachers – send contact info to Troy – he’ll add them to email groups
 - MEMBERS – update teaching profiles
 - They will be searchable in the near future – like a rolodex
 - All-State fees are still outstanding – 4 schools in the district
 - Possibly withholding eligibility
 - FEES – bookkeepers need to be aware of the change for state payment – Michelle Postier
 - BOOKKEEPERS should specify WHICH TEACHER the payment represents – TEACHERS MUST COMMUNICATE WITH check-writer!

OLD BUSINESS:

1. **WEBSITE UPDATES:** clinician bios and pictures should be updated by AUGUST 1 (send to webmaster@sckmea.org)
2. **OUTSTANDING EDUCATOR NOMINATIONS:** due to Greg by September 15, 2021
3. **Hall of Fame and Outstanding Administrator nominations** due October 1, 2021
 - a. LINKS TO FORMS FOUND BELOW
 - i. Honor Administrator: <https://sckmea.org/?section=awards&page=admin>
 - ii. Outstanding Educator: http://systems.ksmea.org/awards/?page=ome_nom

iii. Hall of Fame: <https://ksmea.org/hof/>

4. SCKMEA EVENT locations for 2021

- a. Jazz Auditions & Concert/District Auditions/MS Band and Choir Concerts
 - i. Gretchen and Jordan have got the dates on the calendar and approval for building use has been given – we may have to send \$\$ for a custodian – will check
- b. Elementary Choir Event – Amy Ives will secure the Metroplex
- c. HS Honor Ensembles Event – December; Amy Brown will secure contract – Maranda is ready for us to be at Wichita East
 - i. Do we need to secure another location in case USD 259 will not allow us to use their facilities (due to Covid concerns)?

5. SCKMEA HS Orchestra – no changes this year; still full orchestra

6. Proposed changes to the SCKMEA HS Band policies and procedures

- a. **MOTION:** to accept and implement the changes proposed, EXCEPT for the percussion proposal
 - i. **MOTION:** James Hollingsworth
 - 1. Second: Jordan Brown
- b. Proposal wording is in the link below:
 - i. https://drive.google.com/file/d/1ndv4vr-MEifIpxTDlwqnSorV495_m8E/view?usp=sharing
- c. *Motion passed*

NEW BUSINESS

1. Updates to SCKMEA Policy Manual and By-laws

- a. https://sckmea.org/?section=about&page=district_docs
- b. PLEASE REVIEW THE ABOVE DOCUMENT and send possible changes to President Bergman
 - i. Do we follow the procedures and policies?
 - ii. How should they be changed to fit current practices?

2. Dropbox – shared space for our SCKMEA documents and forms

- a. CONCERN: teachers move away and don't pass on info to new teachers
- b. Secure storage hosted by KMEA (Troy Johnson)
 - i. \$100 flat fee
- c. Shared Google Drive
- d. OTHER OPTIONS WILL BE DISCUSSED ON AUGUST 28, 2021.

3. Social Media position for hire?

- a. Do we need a SCKMEA social media account?
- b. Greg will discuss the need and benefits with District Presidents
- c. WHO IS SERVED by the accounts? Teachers already see all information via emails from chairs, presidents and facilitators

4. Webmaster --- do we increase the Webmaster salary?

- a. **MOTION** to increase the Webmaster Salary from \$1500 to \$2000
 - i. MOTION: James Hollingsworth
 - 1. Second: Amy Ives

Motion passed

5. Online payment for SCKMEA events

- a. Most teachers use online payment in emergency situations

- b. https://drive.google.com/file/d/1EkmITg9yz_ZEKwoxDs97g4oTahHMX1dz/view?usp=sharing
 - c. **MOTION**: to set up an online payment option for SCKMEA Audition and Participation Registrations
 - i. **MOTION**: James Hollingsworth
 - 1. Second: Amy Ives
 - ii. *Motion passed*
6. **KSHSAA State Soccer Conflict**: November 6 audition date
- a. Students with the approved conflict will be allowed to record their audition on NOVEMBER 3, 2021 from 7:00 – 9:00 pm
 - i. Newton High School
 - ii. HS Chairs and Presidents needed for this event
 - iii. Participating students will fill out application to be presented at the time of their audition.

OPEN DISCUSSION – items from the board
 No extra discussion brought forth.

ADJOURNMENT

- 1. **MOTION** to adjourn.
 - a. **MOTION**: Amy Ives
 - i. Second: Alex McMahon
 - b. *Motion passed*

Respectfully submitted,

Gretchen Bixler

SCKMEA Board Roster 2021-2023

President	Greg Bergman	Newton HS
Vice President	Bryan Kirk	Andover Central HS
President Elect	James Hollingsworth	Augusta HS
HS Band Chair	Alex McMahon	Andover Central HS
HS Choir Chair	Jarl Moreland	Hutchinson
HS Jazz Chair	Jordan Brown	Eisenhower HS
HS Orchestra Chair	Kathy House	Wichita Northwest HS
MS Band Chair	Jayne Hayes	Wichita Public Schools
MS Choir Chair	Aaron Tschetter	Valley Center Middle School
Elem Choir Chair	Amy Ives	Newton HS

Elections – September 2021:

<i>HS Asst. Band Chair</i>	<i>Travis Keller</i>	<i>Mulvane</i>
<i>HS Asst. Choir Chair</i>	<i>Nicholas Griggs</i>	<i>McPherson HS</i>
<i>HS Asst. Jazz Chair</i>	<i>Ben Jervis</i>	<i>Eisenhower MS</i>
<i>HS Asst. Orchestra Chair</i>	<i>Pamela Lawson</i>	<i>Eisenhower HS</i>
<i>MS Asst. Band Chair</i>	<i>Jennifer Kirk</i>	<i>Christa McAuliffe Academy</i>
<i>MS Asst. Choir Chair</i>		

Elem Asst. Choir Chair

Kristin Chisham

South Haven

Appointed Positions:

Executive Director

Larry Brownlee

Sterling College

Facilities Coordinator

Bryan Kirk

Andover Central HS

Advocacy Chair

Mentoring Co-Chair

Gretchen Bixler

Eisenhower HS

Mentoring Co-Chair

Ron Chronister

Webmaster

Troy Johnson

Calendar 2021-2022

July 24 SCKMEA Board Meeting -- Zoom
Aug. 28 SCKMEA Kick-off Event -- Newton HS
Aug. 28 SCKMEA Board Meeting -- Newton HS
Sep. 12 Nomination Deadline — MS Band
Sep. 14 Nomination Deadline — Elementary Choir
Sep. 15 Outstanding Educator NOMINATIONS DUE
Sep. 22 Audition Registration deadline — HS Jazz
Sep. 29 Audition Registration - Late Deadline #1 — HS Jazz
Sep. 30 Nomination Deadline — MS Choir
Oct. 5 Audition registration deadline - Late deadline #2 — HS Jazz
Oct. 6 Audition Registration - Late Deadline #3 — HS Jazz
Oct. 6 District Auditions — HS Jazz Band
Oct. 10 Audition Registration Deadline — HS Choir
Oct. 11 Audition Registration Deadline — HS Band, HS Orchestra
Oct. 23 Clinic & Concert — Elementary Choir – Grades 3-5
Oct. 24 Audition Registration - Late Deadline #1 — HS Band, HS Choir, HS Orchestra
Oct. 30 SCKMEA scholarship applications postmark deadline
Nov. 5 Audition Registration - Late Deadline #2 — HS Band, HS Choir, HS Orchestra
Nov. 6 Audition Registration - Late Deadline #3 — HS Band, HS Choir, HS Orchestra
Nov. 6 District Auditions — HS Band, HS Choir, HS Orchestra
Nov. 6 Clinics & Concerts — MS Band, MS Choir, HS Jazz Band
Dec. 4 Clinics & Concerts — HS Band, HS Orchestra, HS Choir
TBA January SCKMEA Board Meeting
TBA Summer SCKMEA Board Meeting